

**CITY OF MANCHESTER**  
**BOARD OF MAYOR AND ALDERMEN**  
Meeting Minutes  
**October 7, 2025, @ 6:30 pm**  
**City Hall Board Room**

The Board of Mayor and Aldermen met in regular session at 6:30 p.m. in the Board Room at Manchester City Hall. The meeting was presided over by Vice Mayor Messick. Present for the meeting were Vice Mayor Messick, Alderman French, Alderman Crosslin, Alderman Threet, Executive Administrative Assistant Keele, Finance Senior Accountant Weber, MWSD Interim Director Foley, Parks/Rec. Director Fox, I.S. Technician Cody Rogers, MPD Chief Sipe, Deputy Chief Roger Chambers, City Engineer Adam Carter, and Community Development & Zoning Director Brittany Fiske. City Attorney Johnson participated via zoom. Meeting opened with a prayer by Pastor Petty, and the pledge to the flag was spoken in unison. Vice Mayor Hobbs called the meeting to order.

**ROLL CALL:**

Absent was Alderman Anderson, Alderman Parsley, and Mayor Hobbs.

**MOTION TO APPROVE AGENDA:** Motion made by Alderman Crosslin to approve agenda as provided and seconded by Alderman French. The motion passed 4-0.

**APPROVAL OF MINUTES:** Alderman Anderson made a motion to approve the 8-5-25 BOMA Meeting Minutes. Alderman Crosslin seconded the motion. The motion passed 5-0.

**CORRESPONDENCE:** none

**COMMENTS FROM CITIZENS:** none

**COMMENTS FROM MAYOR:** none

**Safety Committee-** Assistant Chief Roger Chambers discussed the MFD Sept. report. Chief Sipe discussed the MPD Sept. report. Next Safety meeting will be 10-13-25.

**Finance Committee-** Senior Accountant Weber discussed the Sept. Finance Committee meeting. Next meeting 10-21-25.

**Street Committee-**Director Gannon was called out due to flooding.

**Water /Sewer Commission-** Interim Director Foley discussed the MWSD Sept. report. Next MWSD meeting will be 10-14-25.

**Recreation Commission-** Director Fox discussed the Parks & Rec Dept. events in Sept. and upcoming events in October. Next meeting will be 10-13-25.

**Tourism-** nothing to report.

**Planning & Zoning Commission-** Director Fiske discussed the upcoming 10-20-25 Planning and Zoning meeting.

**Historic Zoning Commission-**Director Fiske stated they met on 10-2-25.

**RESOLUTIONS & ORDINANCES**

**Resolutions:**

- a) A resolution approving a contract with Seal Rite, Inc, in the amount of Forty-Five Thousand Three Hundred and Seventy-Eight and 50/100 Dollars (\$45,378.50) for sealing and striping the parking lot at Fred Deadman Park; sponsored by Vice Mayor Messick. Alderman French made a motion to approve and seconded by Crosslin. Vice Mayor Messick opened the floor for discussion and called for the roll. The resolution passed 4-0.
- b) A resolution to authorize the expenditure of up to Thirty-Seven Thousand Three Hundred and Eighty-One and 00/100 Dollars (\$37,381.00) for an I.T. Network Refresh Project; sponsored by Alderman Crosslin. Alderman French made a motion to approve and seconded by Alderman Crosslin. Vice Mayor Messick opened the floor to discussion and called for the roll. The resolution passed 4-0.

**Ordinances:**

- a) 2<sup>nd</sup> reading of an ordinance amending the Physical Development Plan of the City of Manchester applicable to property on Woodbury Hwy (Manchester LLC); Sponsored by Vice Mayor Messick. Alderman French made a motion to approve and seconded by Alderman Crosslin. Vice Mayor Messick opened the floor to a public hearing and called for the roll. The ordinance passed 2<sup>nd</sup> and final reading 4-0.
- b) 2<sup>nd</sup> reading of an ordinance rezoning property owned by Manchester LLC, on Woodbury Highway from C-2 to R-4; sponsored by Vice Mayor Messick. Alderman French made a motion to approve and seconded by Alderman Crosslin. Vice Mayor Messick opened the floor to a public hearing and called for the roll. The ordinance passed 2<sup>nd</sup> and final reading 4-0.

**OLD BUSINESS**

**NEW BUSINESS**

**COMMENTS FROM BOMA:** Alderman Crosslin asked everyone to keep Director Burrows and his family in their prayers.

**ADJOURNMENT:**

- Being no further business to discuss, Vice Mayor Messick asked for a motion to adjourn and Alderman French made the motion. The motion was seconded by Alderman Crosslin. The motion to adjourn was passed 4-0. The meeting adjourned at 6:48 p.m.

**SIGNATURES:**



Mayor Joey Hobbs

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Executive Administrative Assistant Keele